

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland



**City of Cayce
Regular Council Meeting
Tuesday, February 4, 2020
6:00 p.m. – Cayce City Hall – 1800 12th Street
caycesc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
January 7, 2020 Regular Meeting
January 22, 2020 Regular Meeting

II. Public Comment Regarding Items on the Agenda

III. Presentations

- A. Presentation of Outstanding Business Awards by Cayce Public Safety
- B. Recognizing WLTX and Mr. Nic Jones for being awarded the Southeastern Excellence in My Market (EMMA) Award for the City of Cayce 1964 Little League World Series Legacy Story
- C. Presentation by the City of Inman's Mayor's Youth Council
- D. Presentation by Mr. Robert Evans re Potholes on Streets in the City

IV. Ordinances

- A. Discussion and Approval of Ordinance 2020-01 Amending Zoning Ordinance Article 4 Applications for Change and/or Relief to Add Language Concerning Appeals of the Board of Zoning Appeals and Reconsiderations of Denied Applications for Change and/or Relief – Second Reading

V. City Manager's Report

VI. Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record
Events Committee – October 10, 2019
Museum Commission – November 6, 2019
Planning Commission – December 16, 2019

VII. Council Comments

VIII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of possible contractual arrangements concerning Lexington County water rates
- C. Discussion of proposed contractual arrangements concerning Community Development Block Grant application

IX. Reconvene

X. Possible Actions by Council in follow up to Executive Session

XI. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

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**City of Cayce
Regular Council Meeting
January 7, 2020**

A Regular Council Meeting was held this afternoon at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Interim City Treasurer Charles Turner, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove, Director of Human Resources Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Almond gave the invocation. Mayor Partin stated that there were some special guests in attendance. Mr. Ken Parsons stated that he and Cub Scouts Matthew Schwenker, Chase Mein and Kent Parsons were with Cub Scout Pack 331 out of Mt. Hebron United Methodist Church. The young men introduced themselves, joined Council on the dais and led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Almond made a motion to approve the December 3, 2019 Regular Council Meeting minutes and the December 18, 2019 Regular Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Presentation by Mr. Robert Milhous of the City of Cayce FY18/19 Comprehensive Annual Financial Report

Mr. Robert Milhous, the City's auditor, presented the FY18/19 Comprehensive Annual Financial Report to Council. Mr. Milhous went over the financial statement with Council and stated it was a great audit and report. He stated that based on good fiscal management there was a positive fund balance in the General Fund. The Water and Sewer Utility Fund also had a positive fund balance and the City met its debt coverage

ratio, therefore the City is in compliance with its bond covenants.

Resolutions

A. Consideration and Approval of Resolution to Endorse the Beautification of the Airport Boulevard (302) Corridor Jointly with Neighboring Jurisdictions

Mayor Partin stated that that the Resolution was a great example of multiple entities throughout the Midlands working together. Council Member Almond made a motion to approve the Resolution endorsing the beautification of Airport Boulevard with neighboring jurisdictions. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the City's Housing Study RFP was published the day prior so the City is on track to get that information as soon as possible. She stated that the City has formed a Complete Count Committee for the 2020 Census. She stated that the first meeting of that Committee was January 10, 2020 at 9:30am at the Lexington 2 Innovation Center. She stated that the City's new Municipal Treasurer, Kelly McMullen, would start January 13, 2020.

Committee Matters

A. Approval to enter the following Committee approved Minutes into the City's Record Zoning Board of Appeals – October 21, 2019 Planning Commission – November 18, 2019

Council Member Almond made a motion to enter the approved Committee minutes into the City's record. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments Accommodations Tax Committee – One (1) Position Cayce Beautification Foundation – One (1) Position

Council Member Almond made a motion to reappoint Mr. Mark Burt to the Accommodations Tax Committee. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Council Member Corley made a motion to reappoint Ms. Debra Carter to the Cayce Beautification Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

C. Annual Appointment of Council Members to City Foundations

Council Member Almond made a motion to appoint Council Member Corley to the City's Beautification Foundation and Council Member Jenkins to the City's Public Safety Foundation. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Member Jenkins declined the nomination and the appointment of a Council Member to the Public Safety Foundation was deferred to the next Council meeting, to be held on January 22, 2020.

Council Comments

There were no Council comments.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of possible contractual arrangements concerning Lexington County water rates
- C. Discussion of negotiations incident to proposed contractual arrangements regarding proposed Project Eiffel

Council Member Almond made a motion to move into Executive Session. Ms. Hegler stated that she did not have anything new to discuss for Item VIII. B. so it would not be discussed in Executive Session. Council Member Almond modified her motion to reflect that. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Corley made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There were no actions taken in follow up to Executive Session.

Adjourn

Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:22 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Regular Council Meeting
January 22, 2020**

A Regular Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, City Treasurer Kelly McMullen, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove, Deputy Director of Public Safety JJ Jones, Director of Human Resources Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Corley gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

Ms. Karen Dawkins signed up to speak regarding Item V. A. Please see Ms. Dawkins comments attached.

Proclamations

A. Approval of Proclamation – School Choice Week

Council Member Almond made a motion to approve a Proclamation proclaiming January 26 – February 1, 2020 School Choice Week. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Ordinances

A. Discussion and Approval of Ordinance 2020-01 Amending Zoning Ordinance Article 4 Applications for Change and/or Relief to Add Language Concerning Appeals of the Board of Zoning Appeals and Reconsiderations of Denied Applications for Change and/or Relief – First Reading

Council Member Corley made a motion to approve Ordinance 2020-01 on First Reading. Council Member Almond seconded the motion. Ms. Hegler stated that the proposed amendment would restrict the same action from coming back twice within a

year once it has been denied by the Board of Zoning Appeals. Mayor Partin called the question which was unanimously approved by roll call vote.

Other

A. Discussion and Approval of Financial Participation Agreement Between the South Carolina Department of Transportation and the City of Cayce for Cayce Avenues Area Drainage Improvement

Council Member Almond made a motion to approve the financial participation agreement and authorize the City Manager to sign the agreement. Council Member Corley seconded the motion. Ms. Hegler stated that the City was awarded funding from the SCDOT to assist the City in addressing the drainage issues in the Avenues area. The 2016 Drainage Study the City commissioned recognized \$21,000,000 in needs in this area. The agreement states that it has been determined that SCDOT contributes 25% of the storm water discharge to this drainage issue. Therefore, SCDOT will reimburse the City 25% of the incurred project expenses, up to a maximum of \$608,790 in Fiscal Year 2019-2020. The SCDOT has committed \$5.25M over the next three to five years. Ms. Hegler stated that as that funding becomes available, it will be addressed with a Supplement to the Agreement.

Ms. Hegler stated that she had received edits to the agreement from the City Attorney before the Council Meeting and needed Council Member Almond to amend her motion so Ms. Hegler could seek those changes with the SCDOT per the City Attorney's advice and authorize the City Manager to sign the agreement once those changes were made. Council Member Almond amended her motion. Council Member Corley seconded the amended motion.

Council Member Jenkins stated that there were flooding issues all over the City and asked if a study was going to be done to address those issues as well. Ms. Hegler stated that after the 2015 floods the City commissioned American Engineering to do a Drainage Study Report. Council Member Almond stated that if she remembered correctly the report stated that the best way to address the City's overall drainage issues was to start at the Avenues end of the City. Council Member Jenkins asked if there were future plans to have a study done to address other drainage issues in the City. Ms. Hegler stated that staff and Council could discuss what area the City should focus on next. She stated that she could report back to Council on what water shed the City's Engineer recommends should be focused on next.

City Manager's Report

Ms. Hegler stated that the City's new Municipal Treasurer Kelly McMullen was in attendance at the meeting. She stated that the City was co-hosting Stroll on State on January 28, 2020 with Engenuity SC as part of their Competiveness Week. She stated that the Stroll on State would be from 6pm to 8pm and would showcase businesses, the

City's Riverwalk and local artist's artwork. She stated that the Stroll would be from Lexington Avenue to the railroad tracks. Ms. Hegler stated that the Cayce Museum is continuing to offer temporary exhibits to encourage guests to visit often. She stated that the following week the Museum would open an exhibit on Alcohol in Cayce, showcasing a number of cool artifacts that have been donated for this purpose.

Committee Matters

A. Appointments and Reappointments Planning Commission – One (1) Position

Council Member Almond made a motion to reappoint Mr. Chris Kueny to the Planning Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Appointment of Council Member to the Cayce Public Safety Foundation

Council Member Almond made a motion to appoint Council Member Carter to the City's Public Safety Foundation. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Jenkins stated that a gray fox was seen on Poplar Street and was recently seen on Lee Street as well. He stated that the fox has only been seen at night.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of possible contractual arrangements concerning Lexington County water rates
- C. Discussion of negotiations incident to proposed contractual arrangements regarding proposed Project Eiffel
- D. Discussion of negotiations incident to proposed contractual arrangements with Lexington School District Two regarding the former Taylor Elementary School

Council Member Jenkins made a motion to move into Executive Session. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Carter made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There were no actions taken in follow up to Executive Session.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:06 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

**Cayce City Council
January 22, 2020**

Good evening,

Prior to Councils approval to enter into a Financial Assistance Agreement with SCDOT for Cayce Avenues Area Drainage Improvements, I would like to clarify that not all of the Avenues drainage areas were presented in the 2016 Drainage Study Report. According to my Council Representative, the drainage issue behind my home with a repair price tag of \$475,000 was never brought into the study.

That being said, I would not be sure that the contract between The City of Cayce and the SCDOT would be accurate.

In regard to obtaining financial assistance from SCDOT to help repair and maintain these drainage problems, I have recently been made aware of a program called the "Turn Back Program" . This program enables SCDOT to transfer roadways or segments of roadways such as the road and parking area around the Public Safety building, and the one entering this complex to local government entities under a mutually agreeable arrangement. That would mean that The City of Cayce would maintain the area instead of SCDOT. I feel certain that there are many others. The program was authorized at \$10 Million through June 30, 2019. This is only one way of working "smarter not harder", I have found to work together in achieving a particular goal.

I hope you will take both of these suggestions seriously before any final decisions are made.

Thank you- Karen Dawkins

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: January 30, 2020

Subject: Second Reading of an Ordinance Amending Zoning Ordinance Article 4 Applications for Change and/or Relief to Add Language Concerning Appeals of the Board of Zoning Appeals and Reconsiderations of Denied Applications for Change and/or Relief

Issue

Council approval is needed for the Second Reading of an Ordinance amending Article 4 Applications for Change and/or Relief of the Zoning Ordinance to add language concerning appeals of the Board of Zoning Appeals and reconsiderations of denied applications for change and/or relief.

Discussion

The amendment to the Appeals Section of Article 4 of the Zoning Ordinance is to comply with South Carolina State Code.

The amendment to Section 4.6 of Article 4 is to restrict reconsiderations of decisions concerning change or relief of the same lot or parcel to the Board of Zoning Appeals, Planning Commission and City Council for a period of one year. This one-year restriction was already established in the Zoning Ordinance for City Council, but not the Board of Zoning Appeals and the Planning Commission. This amendment was recommended by the City Attorney and is common language in the Zoning Ordinances of municipalities throughout South Carolina.

The Planning Commission voted on amending Article 4 of the Zoning Ordinance concerning appeals and reconsideration of denied applications at the Planning Commission meeting on November 18, 2019.

Recommendation

The Planning Commission recommends Council approve Second Reading of an Ordinance amending Zoning Ordinance Article 4 Applications for Change and/or Relief to add language concerning appeals of the Board of Zoning Appeals and reconsiderations of denied applications for change and/or relief.

STATE OF SOUTH CAROLINA)	ORDINANCE 2020-01
)	Amending the Zoning Ordinance Article
COUNTY OF LEXINGTON)	4 ("Applications for Change and/or
)	Relief") to Add Language Concerning
CITY OF CAYCE)	Appeals of the Board of Zoning Appeals
)	and Reconsiderations of Denied
)	Applications for Change and/or Relief

WHEREAS, Council has determined that it is in the best interest of the public to amend the Zoning Ordinance Article 4 ("Applications for Change and/or Relief") in certain particulars; and

WHEREAS, the Planning Commission held a regularly scheduled public hearing on this request to receive comments from the public; and

WHEREAS, the Planning Commission met on December 16, 2019, to review public comments and vote on recommending amendment to Article 4 ("Applications for Change and/or Relief") of the Cayce Zoning Ordinance, and decided that they do recommend this amendment,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that Article 4 ("Applications for Change and/or Relief") of the Zoning Ordinance of the City of Cayce is hereby amended as follows:

(1) Step 6 ("Appeals") of Section 4.5 ("Administrative Procedures, Action") is amended to read in its entirety:

"Any person who may have a substantial interest in any decision of the Board of Zoning Appeals or any officer or agent of the appropriate governing authority may appeal from a decision of the Board to the Circuit Court in accord with S.C. Code section 6-29-820."

(2) Section 4.6 ("Reconsideration of Denied Applications") is amended to read in its entirety:

"The Board of Zoning Appeals, Planning Commission or City Council shall not reconsider an application for change or relief if such application requests a change to the same lot, parcel or portion thereof, or a change to the same text of the Ordinance for a period of one year from the date of that body's action on the prior request, unless the body finds that there has been a substantial change in the character of the area or that significant factors or conditions exist which were not considered in previous deliberations by the body."

This Ordinance shall be effective from the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

From Zoning Ordinance Section 4.5

Step 6. Appeals

Any person who may have a substantial interest in any decision of the Board of Zoning Appeals ~~or any officer or agent of the appropriate governing authority~~ may appeal ~~from a said decision of the Board to the Circuit Court in accord with S.C. Code section 6-29-820 to the Circuit Court in and for the County of Lexington by filing with the clerk of such court a petition in writing setting forth plainly, fully, and distinctly wherein such decision is contrary to law. Such appeal shall be filed within 30 days after the decision of the Board is rendered.~~

~~An appeal stays all proceedings in furtherance of the action appealed from, unless the Planning Director certifies to the Board, after receiving Notice to Appeal, that by reason of facts stated in the certificate, a stay would in his opinion cause imminent peril to life or property. In such cases, proceedings shall not be stayed other than by restraining order of the Board of Appeals or by the court of record.~~

Section 4.6 Reconsideration of Denied Applications

The Board of Zoning Appeals, Planning Commission or City Council shall not reconsider an application for change or relief if such application requests a change to the same lot, parcel or portion thereof, or a change to the same text of the Ordinance for a period of one year from the date of ~~that body's action on~~Council Action of the prior request, unless the body finds ~~Planning Commission recommends to the City Council that such reconsideration be given, upon a finding by the Commission~~ that there has been a substantial change in the character of the area ~~that significant or evidence or~~ factors or conditions exist which were not considered in previous deliberations by the body. ~~Planning Commission or Council.~~

**CITY OF CAYCE
EVENTS COMMITTEE MEETING MINUTES
Council Chambers
October 10, 2019**

Present: Danny Creamer, Maxine Creamer, Evony Reed, Dave Capps, Alexis Moore, Johnathon Moore, Frank Dickerson, Cindy Pederson

Absent, Excused: Teresa Mitchell

City Representatives Present: Katinia Taylor

Review of Minutes – September 12, 2019

Chairperson Danny Creamer called the meeting to order. A request to amend the September 12, 2019 meeting minutes was made to correct the spelling of Mr. Johnathon Moore's first name. Mr. Dave Capps made a motion to amend the minutes to correct the error and Mrs. Alexis Moore seconded his motion which was unanimously approved.

Cayce Fall Fest

The committee discussed as a whole the 1st Annual Cayce Fall Fest. At that time everyone agreed that it was a great success. Mrs. Katinia Taylor informed the committee that 872 zip codes were collected. The committee feels comfortable that the total attendance reached between 1000 to 1100. A few suggestions were made to improve the 2020 Cayce Fall Fest and Chairperson Creamer recommended that the committee discuss those changes at a later date.

Guided Nature Tour – November 2, 2019

Two tours are scheduled for Saturday, November 2nd at 10am (tour geared towards children) until 12pm and the other tour would be held from 1pm until 3pm at the N. Ave entrance of the Riverwalk. Mr. Dave Capps will volunteer to work at the 10am tour, and Ms. Cindy Pederson volunteered to work the 1pm tour.

Carols Along the Riverwalk

The Carols Along the Riverwalk will be held Friday, December 6, 2019 from 6pm – 8pm. Mrs. Taylor informed the Committee that 8 groups have committed so far.

Other Business

The next committee meeting will be on November 14, 2019.

There being no further business the meeting was adjourned.

Respectfully submitted,

Maxine S. Creamer

Cayce Historical Museum Commission Meeting

Wednesday, November 6, 2019
4:00 pm

Minutes

Members Present: Dale Gaskins, Archie Moore, Marion Hutson, Judy Corbitt, AG Dantzler, Leo Redmond, and Alice Brooks

Staff: Jerry Kirkland, Museum Curator, and Andy Thomas, Museum Assistant

City of Cayce: Tracy Hegler, City Manager, Mendy Corder, Municipal Clerk

Absent: Mary Sharpe, Cindy Peake, excused

- Commissioner Chair Dale Gaskins called the meeting to order.
- Commissioner Dantzler offered the invocation.
- Chairman Gaskins recognized City of Cayce staff as well as Linda Wessinger, a potential Board candidate.
- The minutes from the October, 2019 meeting were presented for review. After discussion and a few minor changes, the minutes were adopted unanimously, moved and seconded by Commissioners Hutson and Corbitt, respectively. They have been submitted to members, staff and City officials at this writing.
- Christmas Traditions and Open House: Saturday, December 7, 2019, 6:00 pm
 - Plans, as previously submitted, were reviewed and minor corrections to docents and entertainment.
 - The trees have all been assembled and placed, decorations brought in. Staff reminded Commissioners to call in advance of coming to decorate, so that they will be there to help. The main decorating dates will be from November 22 – December 5th. The theme “Santa’s Workshop” has been well-received and everything appears to be in order for a successful event.
 - The official Volunteer Pizza Party is set for Tuesday, November 26th. Volunteers will be sent a reminder card a week or so out.
 - Publicity was discussed and, in conjunction with the City of Cayce’s efforts, all media will be contacted.
 - The Program Brochure has been completed and will be sent to the printer closer to the event, to allow for any last minute changes when possible.
 - Commissioners were very complimentary of the posters, postcards and other enhancements presented. Staff encouraged Commissioners to take posters and postcards and help distribute.
- Staff Reports:
 - The Fire Truck is ready! Staff and others have worked on the minor finishing touches and repairs, and it looks (and drives!) great. The Fire Truck will be an integral part of the Museum’s and City’s Christmas festivities this year.
 - The Museum will sponsor two spots for the Christmas Parade of Lights: the Fire Truck, which Jerry Kirkland and Commissioner Dantzler will drive, as well as some of the original volunteers who rode the truck when it was first active (if they want to do so).

- The Museum's regular float displaying the replica of the historic house, always a popular addition to the parade, will also be included. Commissioner Hutson has lined up volunteers for this.
- The Fire Truck will be part of another event sometime in early 2020 as an official "showcase" for this important piece of Cayce history. This Fire Truck is the very first fire truck in Cayce, an historic 1936 REO. In addition to Museum staff and ex-officio Leo Redmond, thanks go to Public Safety Lt. Paul Dufault and Assistant City Manager Jim Crosland for helping make this possible.
- Commissioners agreed that the Fire Truck showcase could be held in conjunction with the Smokehouse grand opening. A Chili Cook-off/Fundraiser has also been suggested.
- Smokehouse – will actually open in January, but staff and Commissioners are planning an educational event around this (possibly February) to correspond with traditional smoking and curing techniques used in Revolutionary times.
- History of Alcohol Exhibit - planned for January – April in the Changing Exhibits area. This is shaping up to be a very popular and interesting exhibit, illustrating the history of alcohol in Cayce, to include the rum trade and moonshining. Southern Essence Distillery and Steel Hands Brewery are also participating in this.
- Commissioner Corbitt and Museum Assistant Thomas are putting together a committee to explore the rich history of the African American experience in Cayce. The first meeting is scheduled for this month. More will be reported on this in early 2020.
- The chimney on the farmhouse kitchen will be repaired November 13. In a subsequent budget cycle, necessary repairs will also be made to the building's roof.
- The Storage Shed is in the process of being cleaned, organized, and items catalogued as appropriate.
- Staff pursued an Insurance Liability Policy for Volunteers. Two companies have been identified and are putting together bundled plans covering several options for the Museum and City to consider. Staff is exploring options, such as the cost may be absorbed by a donation to Saxe Gotha Foundation.
- The Membership Program was deferred until 2020.
- Other Reports and Upcoming Scheduled Events:
 - The Bluegrass Exhibit will be coming down. It was well-attended and the entertainment events were popular enough that this exhibit will probably return in the future.
 - November 13 – Ranger John Manchester, Congaree National Park presentation, 7:00 pm, detailing the history of the Park as well as man's impact on it.
 - November 19 – Native American Cooking Demo and Program with Lexington County Public Library (4:30-7:30 pm)
 - December 7 – Cayce Historical Museum Complex Christmas Traditions and Open House
 - December 14 - West Metro Christmas Parade
 - March 11 – Tom Elmore: The Irish in the Midlands, 7:00 pm
 - April 24-May 26 – SCHS Traveling Exhibit
 - Staff presented the usual attendance/budgetary reports (distributed separately to Commissioners and City)

- Action Items and Future Activities:

- Commissioners approved an immediate expenditure to improve the Board chairs. Motion was made and seconded by Dantzler and Brooks, respectively.
- Commission Chair Gaskins asked that any other potential Board Members get their paperwork in so that the vacant position can be filled in early 2020. Several candidates have been identified and/or expressed interest.

The next meeting of the Museum Commission will be Wednesday, December 4, 4:00 pm.

With no further business, the meeting was adjourned (moved and seconded by Commissioners Dantzler and Brooks, respectively).

Respectfully submitted,

Alice Brooks, Commissioner



APPROVED MINUTES
PLANNING COMMISSION
CAYCE CITY HALL
1800 12TH STREET, CAYCE SC
Monday, December 16, 2019
6:30 PM

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson. Members present were Stockton Wells, Joe Long, Maudra Brown, Robert Power, and Chris Jordan. Chris Kueny was absent excused. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Joe Long made a motion to approve the minutes of the November 18, 2019, meeting. Robert Power seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the public and media were notified of the meeting and public hearing.

IV. PUBLIC HEARING - Text Amendment 007-19

*A Request by Staff, to amend the **Zoning Ordinance Article 4 Applications for Change and/or Relief** to add language concerning appeals of the Board of Zoning Appeals and reconsiderations of denied applications for change and/or relief.*

a. Opening Statement

Carroll Williamson began by explaining that the text amendment is needed to clear up the procedure for appeals of decisions made by the Board of Zoning Appeals and reconsiderations of denied applications. Mr. Williamson explained that currently there is nothing in the ordinance to prevent applicants from repeatedly coming back to the Zoning Board or the Planning Commission with the same request while making only small changes to the application.

b. Public Testimony

There was no one from the public to speak for or against the text amendment.

c. Adjourn Hearing

With no further discussion, the public hearing was closed.

V. MOTION – Text Amendment 007-19

Chris Jordan made a motion to recommend approval to City Council. Stockton Wells seconded the motion. All were in favor.

VI. NEW BUSINESS

Mr. Williamson stated the review of the updates of the Comprehensive Plan will continue at the next meeting. Mr. Williamson stated a public input session for the Comprehensive Plan updates will be scheduled for February.

VII. OTHER BUSINESS

There was no other business.

VIII. ADJOURNMENT

Chris Jordan made a motion to adjourn. Stockton Wells seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**